



CITY OF DONALD

10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388

Phone 503-678-5543 • Fax 503-678-2750

www.donaldoregon.gov

January 23, 2020

Dear Property Owner,

On Thursday, January 16, 2020 the Donald City Council met and voted to extend the payment plan agreements to a maximum of seven years. These payment plans are zero interest. These payment plans are offering a significant help to property owners to replace sidewalks. Included is the new updated payment plan schedule.

The Council would like to encourage property owners, that don't have the reimbursement funds up front, to repay with the payment plan instead of filing a lien on the property. This will allow the City to recoup the fees and utilize them for other necessary street improvement projects and/or setup another sidewalk improvement district.

The estimated start date is February 10, 2020 and the anticipated project end is March 31, 2020. There will be traffic issues and delays during this timeframe on Main Street. The City will start the notification to the general public ASAP. Please help spread the word.

The construction company is Emery and Sons. If you have any difficulties with the company please contact City Hall at 503-678-5543 and we will work with the County Project Engineer and construction foreman to overcome the challenge.

Next Steps: Turn in Paperwork

Please complete the Right of Entry form for the County's records. (You may notice that the signature area says "2019" please cross that out and write "2020".)

The included spreadsheet is the estimated amount that you will have to pay. If you need a payment plan setup, please complete the paperwork titled "City of Donald Sidewalk Repair and Maintenance Agreement". You can estimate your monthly payment using the paper titled "Payment Plan Agreement Form" and the cost estimate spreadsheet.

You received all of this paperwork earlier this month. If you need another one please let me know. There is info also on the City's website, under the Public Works tab, Sidewalk Improvement Project.

Paperwork is due February 1, 2020 and can be dropped off through the City Hall's front door's slot.

Financial Support:

The City has successfully gained the following financial contributions for this project to reduce the costs to property owners.

- Marion County Public Works Engineering staff has provided their time for the bidding process from start to end, including completing surveys of tax lots in project scope area. Engineering and design of sidewalks and ADA corners. Management and legal review of the contract with the contractors and inspection of the work. The financial calculations of the project; including dividing up the costs as a proportionate share for property owners.
- Oregon Department of Transportation: Small Cities Allotment Grant: \$50,000 for ADA improvements on corners. This grant expires 6/30/2020. This equals about 50% of the costs for the ADA improvements.
- Marion County Public Works: \$42,400 for improvements to the curbs, catch basins and junction boxes.
- Donald City Council: created zero interest loans and offering payment plans for up to seven years for this project.

Street Trees: It is up to you!

- Last chance! I need to know by February 1, 2020 if you want a street tree.
- The City has an approved street tree list that can help minimize/eliminate damage to public infrastructure.
 - If so, where? In the right-of-way, planter strip?
 - Please be aware that it is up to the property owner to care for the tree and is responsible for any future damage to the infrastructure that it could cause.

If you have questions or concerns, you're welcome to stop in at City Hall, give me a call at 503-678-5543 or email me at manager@donaldoregon.gov. I am happy to provide assistance and build communication regarding this project.

Kindest regards,

Heidi Bell
City Manager