

Council Meetings

The Mayor's Ground Rules

- I. Citizens in attendance are addressed under Citizen Concerns**
 - a. To speak fill out a "Speaker Card". Give card to City Manager for proper recording in the City's records. The City Manager uses the cards to introduce citizens and their comment to the Council.
 - b. Citizens are given three minutes max to speak with 15 seconds to conclude. Time is monitored by City Manager.
 - c. Be brief, to the point.
 - d. Hold any further comments until the next meeting in respect to this being a Council meeting. Written comments can be submitted anytime to City Hall.

- II. City Councilors**
 - a. Raise your hand and be recognized by speaker. Recognized in order. "I see your raised hand"
 - b. Be brief, to the point.
 - c. A break in the meeting requires two or more votes from the Councilors.
 - d. Encourage you to attend a Planning Commission meeting and have a tour of Public Work's facilities.

- III. Mayor**
 - a. Promote friendly environment.
 - b. Keep issues moving, be brief.
 - c. Responsibility to maintain control of meeting.
 - d. Not setting time limits on our meeting. When we conclude our meeting, we adjourn.