



CITY OF DONALD

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City Council & Planning Commission Work Session Action Agenda Summary Tuesday, September 3, 2019 at 6:30pm at Donald City Hall

OPEN MEETING: Mayor Brad Oxenford opening the Work Session meeting of the Donald City Council, Planning Commission and Donald Beautification Group on September 3, 2019 at 6:31pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Brad Oxenford, Council President Gloria Nicholson, and Councilors: Sheryl Glenn, Troy Hellickson, Katie Gonzalez, Rod Scott and Gerry Waller.

Planning Commission Present: Chair Cammi Hungate, Vice Chair Neil Strathdee, Commissioners: Donald Beautification Group Present: Mike Scott, Kristi Kreuger (left after discussion on Clean Up day and Santa's Sing-a-Long) and Abby Hungate (left after Tree Presentation)

Absent: Planning Commissioner Daniel Afonin

Staff Present: City Manager Heidi Bell

REVIEW & DISCUSSION ITEMS:

A packet of information was distributed for prior inspection. The City Council, Planning Commission and Donald Beautification Group reviewed the packet items including memos, report and documents. No motions or votes were taken on business items during the Work Session.

Tree City USA Program & Public Trees Presentation: Kristin Ramstad, Urban & Community Forestry Assistance Program

Ms. Ramstad presented information on the Tree City USA program and discussed the City's Street Tree program. She offered her assistance for any urban tree concerns that come up with the City, including tree identification.

Clean-Up Day: September 7, 2019 from 8am to 1pm

The details for the upcoming Clean Up Day were discussed and people were assigned their stations. There was a short break from 7:47pm to 7:52pm

Goal Setting Follow Up: Mayor Oxenford led the group through the process of editing the drafted goals, assigning priorities levels and leaders to each activity listed. The group also assigned a timeframe for accomplishing each activity. Mayor Oxenford said that the goals will be ready for

adoption by resolution at the September Council Meeting. He reminded everyone that it is a "living document" and will be revisited on the fourth Saturday of January (as per the new Council Rules). Councilor Scott announced that there will be Fall Bingo at the Butteville Store. It is held on the first and third Friday of the month.

ADJOURN

Mayor Oxenford adjourned the Work Session at 9:11pm.

Date: October 8, 2019

Signed: 
Gloria Nicholson, Council President

ATTEST:

Date: October 8, 2019

Signed: 
Heidi Bell, City Manager