



**CITY OF DONALD**  
10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388  
Phone 503-678-5543 • Fax 503-678-2750  
www.donaldoregon.gov

**City Council**  
**SPECIAL SESSION MEETING AGENDA**  
**Thursday, October 28, 2021 at 6:45pm**  
Council & Staff at City Hall: 10710 Main Street NE  
Public Attendance via WebEx: Details at end of Agenda

**OPEN MEETING: 6:45 pm**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADD/DELETE AGENDA ITEMS**

**COMMUNITY MEMBER'S FEEDBACK:**

Comments are limited to three (3) minutes. On the night of the meeting, you can appear before the Council using the WebEx options listed at the bottom of this agenda. Or you can submit a letter by dropping it off at City Hall, or email your statement to either [mayorolmsted@donaldoregon.gov](mailto:mayorolmsted@donaldoregon.gov) or [manager@donaldoregon.gov](mailto:manager@donaldoregon.gov) prior to 3pm of the Council Meeting, for it to be read at the meeting.

**PRESENTATIONS:** Matt Huxley, City Engineer, Tetra Tech: Wastewater Facilities Plan

**PUBLIC HEARINGS**

**POLICE REPORT AND STATS**

**CONSENT AGENDA**

- I. Action Agenda Summaries: Special Session, September 29, 2021; Executive Session, September 29, 2021; Executive Session, September 29, 2021
- II. Post on Website Aurora Fire District Logs: September 2021
- III. Check Register & Cash Sheet: September 2021

**OLD BUSINESS:**

- I. Vote: Resolution No. 543-21: Approving a Contract with Haworth Inc. for Matthieu St. Improvements

**NEW BUSINESS**

- I. Vote: Resolution No. 544-21: Adopting the 2021 Wastewater Facilities Plan Update

**COUNCIL COMMUNICATIONS**

- I. Council Discussion of Current Affairs in Donald
  - a. Street Saver Service Report
  - b. Councilor Hellickson: Making of the new Little Library and Food Pantry
  - c. Holiday Planning: Santa's Sing-A-Long
- II. Mayor's Report

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Heidi Bell, 503-678-5543.

- III. Focus Reports
- IV. Donald Beautification Group Meeting Update

**REVIEW ITEMS**

- I. Building Logs: September 2021
- II. Business License Renewals: September – November 2021
- III. Gas Logs: September 2021
- IV. Water Testing Reports: September 2021
- V. Employee Safety Meeting Minutes: September 2021

**PUBLIC WORKS REPORT**

**CITY MANAGER REPORT**

**ADJOURN**

**Posted: 10/19/21**

**Webex Video and Phone Instructions for Public**

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By emailing [manager@donaldoregon.gov](mailto:manager@donaldoregon.gov) you can receive the meeting invitation in an email, including a hyperlink to join the meeting by video. If you need more information about Webex, call City Hall. The Webex meetings are available starting 10 minutes before meeting.

**Meeting Number/Access Code:** 2555 902 6016

**Password:** 97020

**Ways to Join the Meeting:**

- **Auto Connect:** **Click the Button on the City’s website to join immediately.** The button can be found either on the Council Meetings page or on the City’s Home Page.
- **Online:** Into a web browser type:  
<https://cityofdonald.my.webex.com/cityofdonald.my/j.php?MTID=m900a40e29a96bfa6761724801fc6738f>
- **By Phone:** Dial 1-408-418-9388 U.S. Toll Free
- **Video System:** Dial 25559026016@webex.com