



CITY OF DONALD

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City Council Work Session Meeting Action Agenda Summary Monday, May 4, 2020 at 6:30pm, via Webex Online Meeting

OPEN MEETING: Mayor Brad Oxenford opened the Work Session meeting of the Donald City Council on May 5, 2020 at 6:45pm via Webex. This meeting was held electronically using the online program Webex. The public was served notice on the meeting's agenda about how to attend, listen, deliver information and/or participate in this meeting. Using Webex is free of charge.

ROLL CALL

Present: Mayor Brad Oxenford, Council President Gloria Nicholson and Councilors: Sheryl Glenn, Katie Gonzalez, Troy Hellickson (joined at 6:46pm), Rod Scott and Gerry Waller.

Absent: None

Staff Present: City Manager Heidi Bell

FOCUS GROUP REPORTS:

a. Economic Development & Grant: Marion County Community Prosperity Initiative: Council President Nicholson

Council held a discussion about expending the money for the Marion County Economic Development grant. Possible expenditures included a wayfinding sign that would be at the 4-way stop coming into Donald and improvements to the outside of the Donald Community Center like an awing and/or covered porch area. Council agreed about proceeding forward with these projects. Council President Nicholson will report back on the costs of these projects. They are also considering offering grants for property owners in the sidewalk project repair area have been affected by the COVID-19 closures.

b. Parks and Recreation: Councilors Gerry Waller & Rod Scott

Councilor Waller and Manager Bell provided an updated on the restroom project at the Little City Hall Park. The Council discussed what has happened to lead to the delay. They will vote at the Regular Council Meeting on setting a deadline for completion of the restroom building, tentatively the date looks like it will be July 3, 2020. The Council proposed various changes for the next contract that they release, including rules for subcontractors.

c. Grant: Oregon Parks Dept. City Hall Park Improvements

Councilor Waller has decided not to apply for an additional Oregon Parks Department Grant at this time since the other one is still in progress.

d. Civic Engagement and Public Health: Councilors Katie Gonzalez & Gerry Waller

Councilor Gonzalez reminded people that it is Mental Health Awareness Month and Council would like a Proclamation for it at the May Meeting. She gave an update on Marion County's status of the COVID-19 Pandemic and that the north Marion area is at an almost 13% positive testing rate. She

gave an update on local nonprofit organization's ability to provide assistance. She continues to work with a nearby organization and meet a request for a family who was in need of food. There was information on OSHA's requirements for the Pandemic. Councilor Waller was putting homemade masks into the Community Pantry, outside of City Hall, and she will now do this by email request. There was discussion of reopening City Hall and what things are needed, when it comes time.

e. Public Works: Councilors Sheryl Glenn & Troy Hellickson

Work is coming for this group since they will review the updated Master Plans for both the Water and Sewer utilities. They will also be involved with an updated utility rate study. (if funded with the new budget). Manager Bell reminded everyone to read the City Engineer's report that was sent out.

f. Emergency Management: Councilors Troy Hellickson & Sheryl Glenn

No report at this time.

g. Traffic Safety: Councilors Rod Scott & Sheryl Glenn

Councilor Scott proposed that this Focus Group be renamed from Traffic Safety to Public Safety. He said it allows for a larger amount of work that can be done for his group. The Council will vote on it at the May Council Meeting.

h. Community Communication: Mayor Brad Oxenford

Mayor Oxenford gave an update on the Webex online meetings. He attended a County Commissioners Meeting on the reopening of Marion County and provided information that he heard in that meeting.

REPORT: MUNICIPAL CODE CHANGES

a. Business Regulations Section 110

The Council reviewed the included the business regulations information in the Council's packet and making a plan for moving forward. The Budget Committee will review the charges for the various new business applications and make a recommendation to the Council. The staff will take the Council's recommendations and work with the City Attorney for Municipal Code changes.

b. Various Code Updates from Judge Coukoulis

The Council reviewed the memo from Judge Coukoulis and directed Manager Bell to move forward with the updates that were suggested.

c. Charter Amendments with City Attorney Andrew Cole

The Council directed Manager Bell to move forward with reviewing the Charter with the City Attorney and preparing a report to the Council in the future.

Councilor Scott reminded everyone to send their ballots and vote.

Mayor Oxenford ended the Work Session at 7:47pm.

Date: June 9, 2020

Signed: 
Brad Oxenford, Mayor

ATTEST:

Date: June 9, 2020

Signed: 
Heidi Bell, City Manager