



# CITY OF DONALD

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## **Regular City Council Meeting Action Agenda Summary Tuesday, November 12, 2019 at 6:45pm at City Hall**

**OPEN MEETING:** Mayor Brad Oxenford opened the meeting of the Donald City Council on November 12, 2019 at 6:45pm.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

*Present:* Mayor Brad Oxenford, Council President Gloria Nicholson, Councilors: Sheryl Glenn, Gerry Waller, Troy Hellickson and Rod Scott.

*Absent:* Councilor Katie Gonzalez (excused)

*Staff Present:* City Manager Heidi Bell and Public Works Director Alonso Limones.

**ADD/DELETE AGENDA ITEMS:** None

### **CORRESPONDENCE/PRESENTATIONS:**

#### **I. Master Recycler Lauren Ostrander: Recycling Study Project 10 min.:**

Ostrander gave information and background regarding the education requirements for Marion County Public Works' program on Master Recycling and stated that she recently completed it. Ostrander spoke about her local ideas regarding changing how Donald recycles. As per her request, N. Marion Recycling is currently quantifying the recyclables and missed recyclables in Donald's trash. Ostrander is offering to come to resident's homes and do personal coaching to help people become better at recycling. She plans to offer classes at the Donald Community Center and write an article in the Donald Newsletter to educate people about recycling. After one year, another quantifiable study will be done on Donald's trash and she can then demonstrate how much of a difference can one person make. The Council thanked her for her project and service to Donald.

#### **II. North Marion High School's National Art Society Students 10 min.:**

Two students and their art teacher, Sara Bailey introduced the art installation project that they are working on for the Donald Skate Park. A pergola will be built by a licensed contractor, Kauffman Construction using salvaged materials for several torn down buildings in Donald. The students are making stepping stones that represent the seasons of Willamette Valley for placing around the pergola. The students reviewed the materials that they want donations need and that they will have the project completed by spring 2020, the target Plant a seed – streets painted for residential – Councilor Scott gave them street paintings samples for traffic calming.

#### **III. ODOT Aurora-Donald Interchange Improvement Project Update at 8pm 10-15 min:**

There were two presentations, each with a slideshow. A copy of the slides is included for reference.

- a. OR 511 at Ehlen Road: Presentation Paul Welch

- b. I-5 Aurora-Donald Interchange (Exit 278): Ed Chamberland

**PUBLIC HEARING WITH PUBLIC TESTIMONY: None**

**COMMUNITY MEMBER'S FEEDBACK:**

*In-Person:* Greg Leo, Butteville Road, Aurora: Spoke about the CERT Class that is being offered the next weekend in Charbonneau and then another CERT class in January in Aurora. Thanked the council for hosting the Marion CO safety improvements at the intersection of Butteville Road and McKay Road. He is in favor of traffic circles at four location on Ehlen Road. He submitted a flyer regarding a CERT training at Charbonneau during November 2019.

Manger Bell provided an update regarding the October Community Member's feedback forms and the Planning Commission's decision to have her mail letters to the property owners regarding the tree/shrub issues. The Commission is expecting a response from each property owner by their November Planning Commission meeting.

**CONSENT AGENDA**

- I. Action Agenda Summaries: Social Media Training & Regular City Council Meeting: October 8, 2019
- II. Post on Website Marion County Sheriff Office, Police Logs/Stats/Speed Trailer Report: October 2019
  - a. Councilor Scott reported: that the police reported 32 hours of overtime service and during that time the logs show 22 stops and of those 14 citations were issued. There were seven for failure to stop at traffic control device and seven were speeding tickets. He said there was only one negative thing he saw, that was a log that was for six hours and it was almost blank. He stated that we know that the officers are busy when they are here but more information is better on the logs than nothing. Sgt. Parise was in attendance and said that he was aware of that particular log and he brought it up to the deputy. Councilor Scott stated that he would like to setup a meeting with Mayor Oxenford and Sgt. Parise regarding speeding on Main Street. Sgt. Parise said he is happy to come and brainstorm solutions to the problems.
  - b. Sgt. Parise reported that Deputy Spoon will be out for the next three months and they just lost another deputy on traffic patrol. There will be another saturation patrol on November 26th in this area, particularly looking for the speeding on Ehlen/McKay Roads. There was discussion about speeding issues related to semi-trucks in Donald and Sgt. Parise will report this to the appropriate person.
- III. Post on Website Aurora Fire District Logs: October 2019
- IV. Check Register & Cash Sheet: October 2019
- V. Donation Report from July 1 – October 31, 2019
  - ✓ Councilor Scott motioned and Council President Nicholson seconded to approve the Consent Agenda Items as submitted. No discussion. Vote: 6-0-0. Motion carried.

**OLD BUSINESS**

- I. **Vote: Resolution No. 489-19: Intergovernmental Agreement Municipal Court Services:**

Bell is working with the other cities to gain support for Donald joining this IGA. She anticipates that next month an IGA will be proposed and reports that the Honorable Judge Lori Coukoulis will meet

with the Council at their December Meeting.

## **NEW BUSINESS**

### **I. Vote: New Business License Application: Fire Tacos Food Cart: 10754 Main Street NE**

- ✓ Councilor Hellickson motioned and Councilor Waller seconded to approve the New Business License Application for Fire Tacos Food Cart. No discussion. Vote: 6-0-0. Motion carried.

### **II. Vote: New Business License Application: Happy Street Market and Café: 10750 Main Street**

- ✓ Councilor Hellickson motioned and Councilor Glenn seconded to approve the New Business License Application for Happy Street Market and Cafe. No discussion. Vote: 6-0-0. Motion carried.

### **III. Vote: New Business License Application: Center-Market #29: 10801 Main Street.**

The applicants were at the meeting to introduce themselves and their business.

- ✓ Council President Nicholson motioned and Councilor Glenn seconded to approve the New Business License Application for Center-Market #29. No discussion. Vote: 6-0-0. Motion carried.

### **IV. Vote: Resolution No. 490-19: Accept ODOT Small Cities Allotment Grant for Matthieu Street Improvements**

- ✓ Councilor Scott motioned and Councilor Hellickson seconded to accept Resolution No. 490-19 as it reads. No discussion. Vote: 6-0-0. Motion carried.

## **COUNCIL COMMUNICATIONS**

### **I. Council Discussion of Current Affairs in Donald**

a. *Social Media Policy:* Mayor Oxenford looked at other small cities' Facebook pages. He said it is another avenue for communication to the public and build transparency and that he will work on creating the policy. The Mayor will be responsible for the page's management.

### **II. Report on Donald Beautification Group's Work:** Councilor Waller gave a report about the craft vendor booths and the Santa's Sing-a-Long event. The DBG needs donations for the kid's crafts. She said that "Tireland" is being worked on and the playground equipment was ordered.

### **III. Focus Group Reports**

- a. *Parks: Waller & Scott:* Waller gave an update on the restroom at the Little City Park. Waller, Scott and Bell had a Park Meeting that focused on their work including what they want to do in the future, including doing a Master Plan for parks. The group plans to make an online survey about Parks in Donald and it will be the first step to gain community support for the Master Parks Plan.
- b. *Grants: Waller:* Waller announced that she is happy to assist other Focus Groups with information gathering or writing grants.
- c. *Emergency Management: Hellickson & Glenn:* Hellickson recounted his positive experience with the CERT training and encouraged others to take it. He discussed the next steps of the CERT plan and conducting a community mapping activity.

**IV. Mayor's Report:** None. He said that Council President Nicholson will attend the monthly French Prairie Meeting, as she normally does.

**REVIEW ITEMS**

- I. Building Logs: October 2019**
- II. Business License Renewals:** No comments.
- III. Gas Logs: October 2019:** No comments.
- IV. Water Testing Reports: October 2019:** two PW employees took samples together.
- V. Employee Safety Meeting Minutes:** October 2019: No comments.

**PUBLIC WORKS REPORT:**

Director Limones referred to his monthly report that was included in the Councilor's packet for prior inspection.

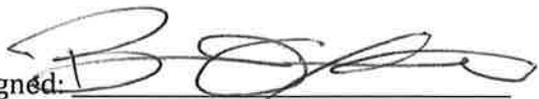
**CITY MANAGER REPORT:**

Manager Bell referred to her monthly report that was included in the Councilor's packet for prior inspection.

**ADJOURN**

- ✓ Councilor Scott motioned and Councilor Glenn seconded to adjourn the meeting of the Donald City Council at 8:30pm. No discussion. Vote: 6-0-0. Motion carried.

Date: December 10, 2019

Signed:   
Brad Oxenford, Mayor

**ATTEST:**

Date: December 10, 2019

Signed:   
Heidi Bell, City Manager

# OR 551 at Ehlen Road

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## Intersection Improvement

Presenter: Paul Welch, ODOT Project Manager  
City Council Meeting, November 12, 2019

# Why is there a need for this project?

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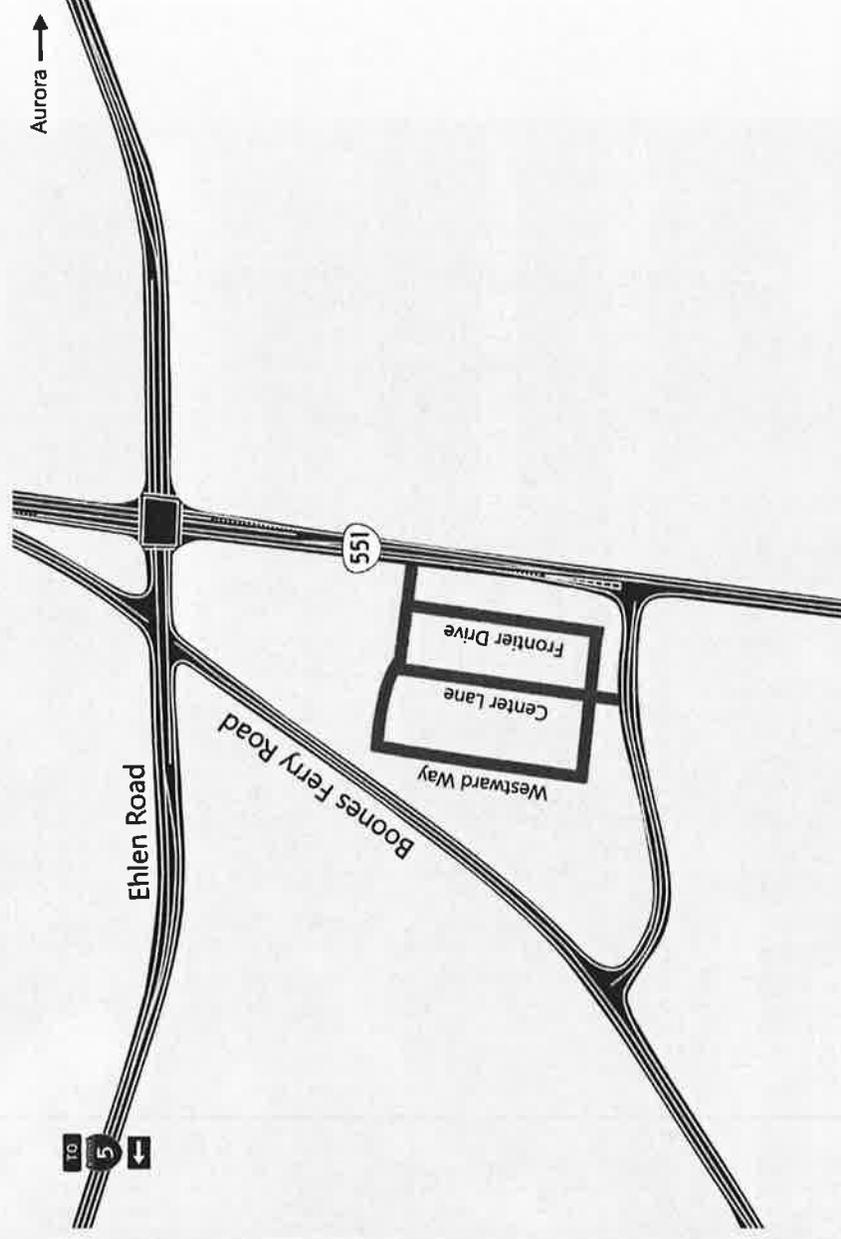
High Traffic  
Volumes

Congestion

Crashes

## Plans to Improve the Intersection

- Left turn lanes on Ehlen Road.
- Concrete traffic separator.
- New county connector road.



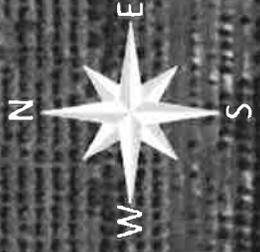


Concrete Traffic Separator

No Left Turns at Boones Ferry Road

All new traffic signals at intersection

New left turn lanes on Ehlen Road approaching the highway



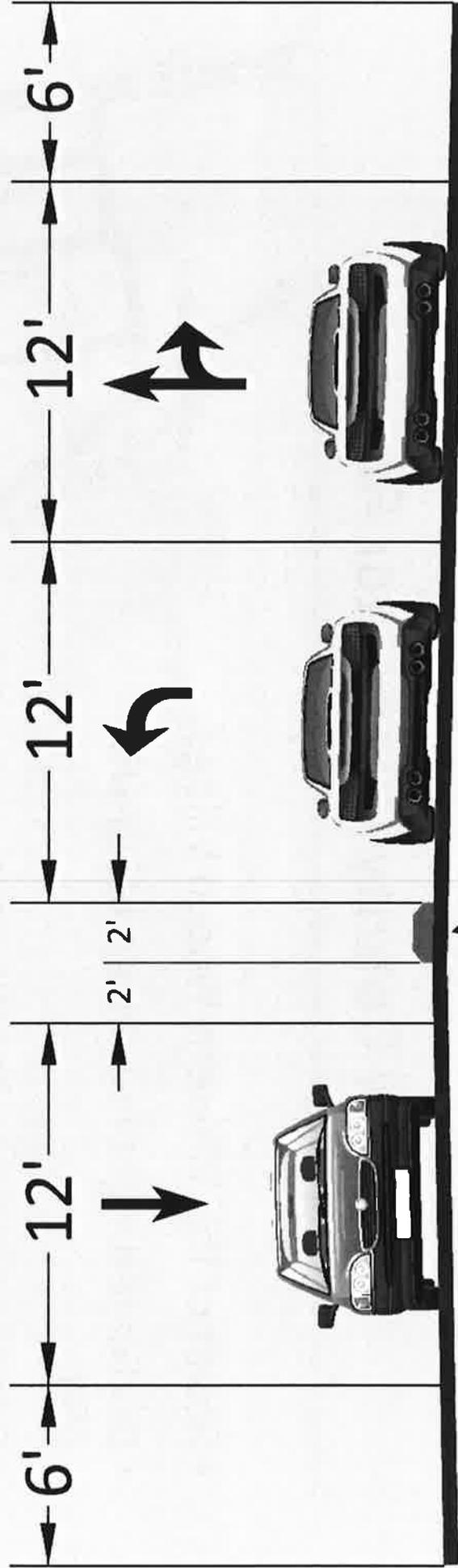
EHLEN RD To Aurora

TO North Marion Schools  
BOONES FERRY RD



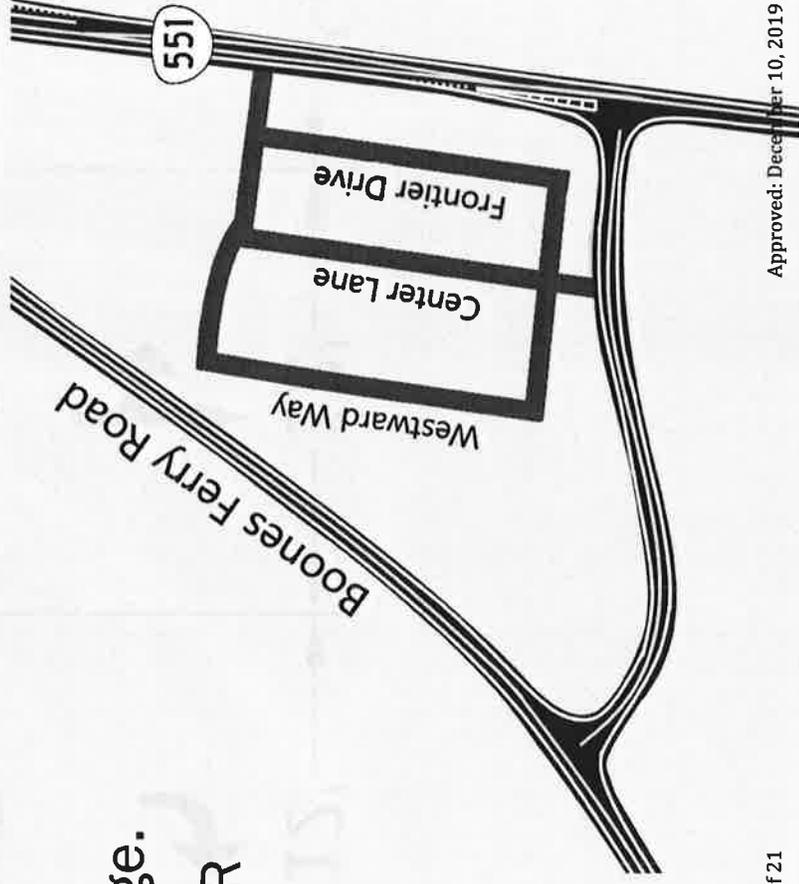
OR551 at Ehlen Road Project  
Proposed Design Report  
October 10, 2019  
November 2019

# Traffic Separator



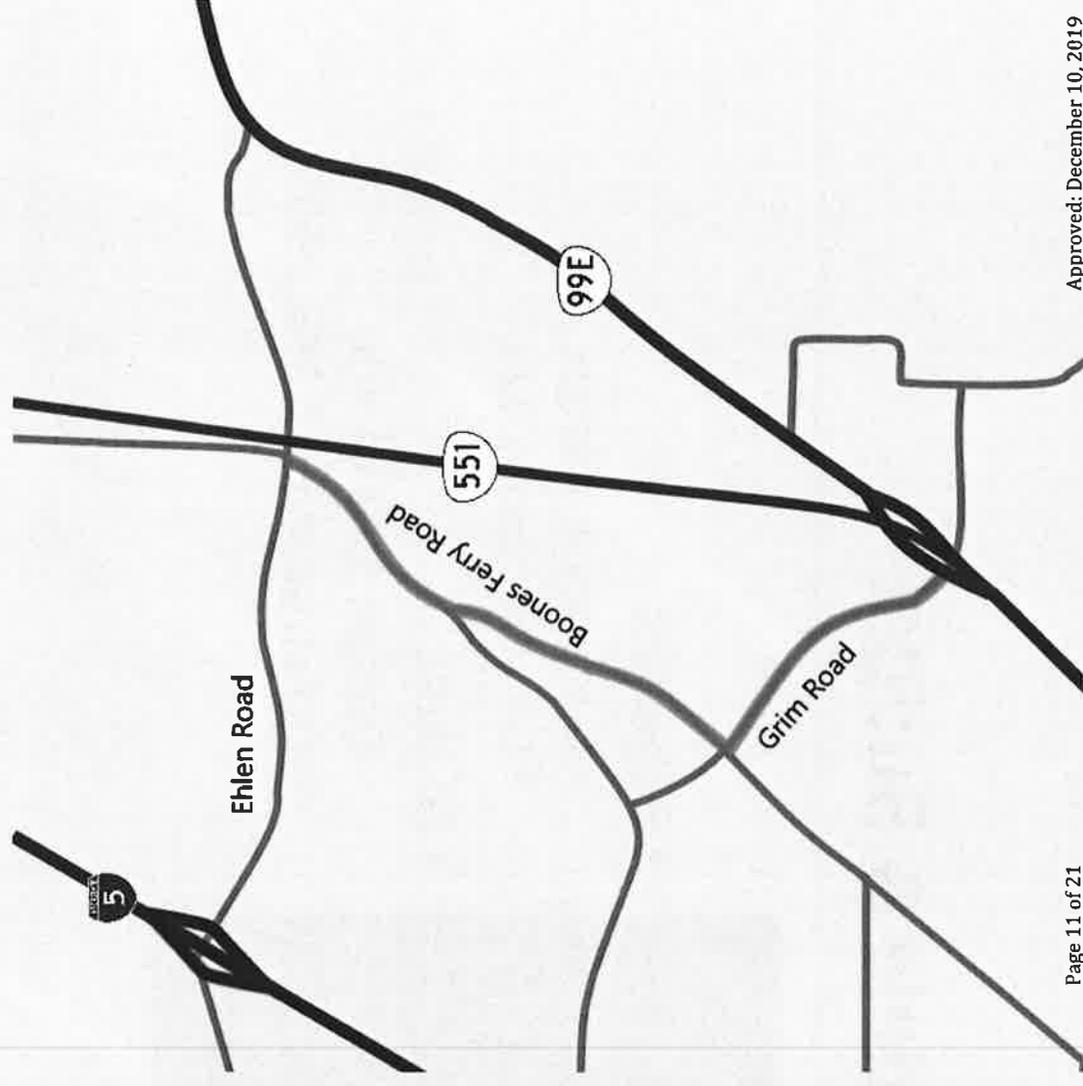
## New County Connector Road

- South of the Western Wagen Village.
- Dedicated right hand turn off of OR 551.
- Realign accesses for Western Wagen Village.



## Detour Route

- Detour may be needed when the traffic separator is installed.
- Duration: 2 to 4 weeks.
- The detour will not be needed after the new county connector road is completed.



## Schedule & Budget



- Schedule
  - Currently in design.
  - Construction: 2021.
- Budget
  - Design: \$2,414,400
  - Construction: \$5,754,200

# Have questions?

For more information, contact:

**Paul Welch**

**ODOT Project Manager**



503-986-2702



[paul.welch@odot.state.or.us](mailto:paul.welch@odot.state.or.us)



**Online open house: early 2020**

Visit [www.Oregon.gov/ODOT/Projects](http://www.Oregon.gov/ODOT/Projects) and type 186664 into the search field in the Project List section.

# **I-5: Aurora-Donald Interchange (Exit 278)**

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**House Bill 2017 Project**

**Presenters: Anna Henson (ODOT) and Ed Chamberland (DEA)**

**November 2019**

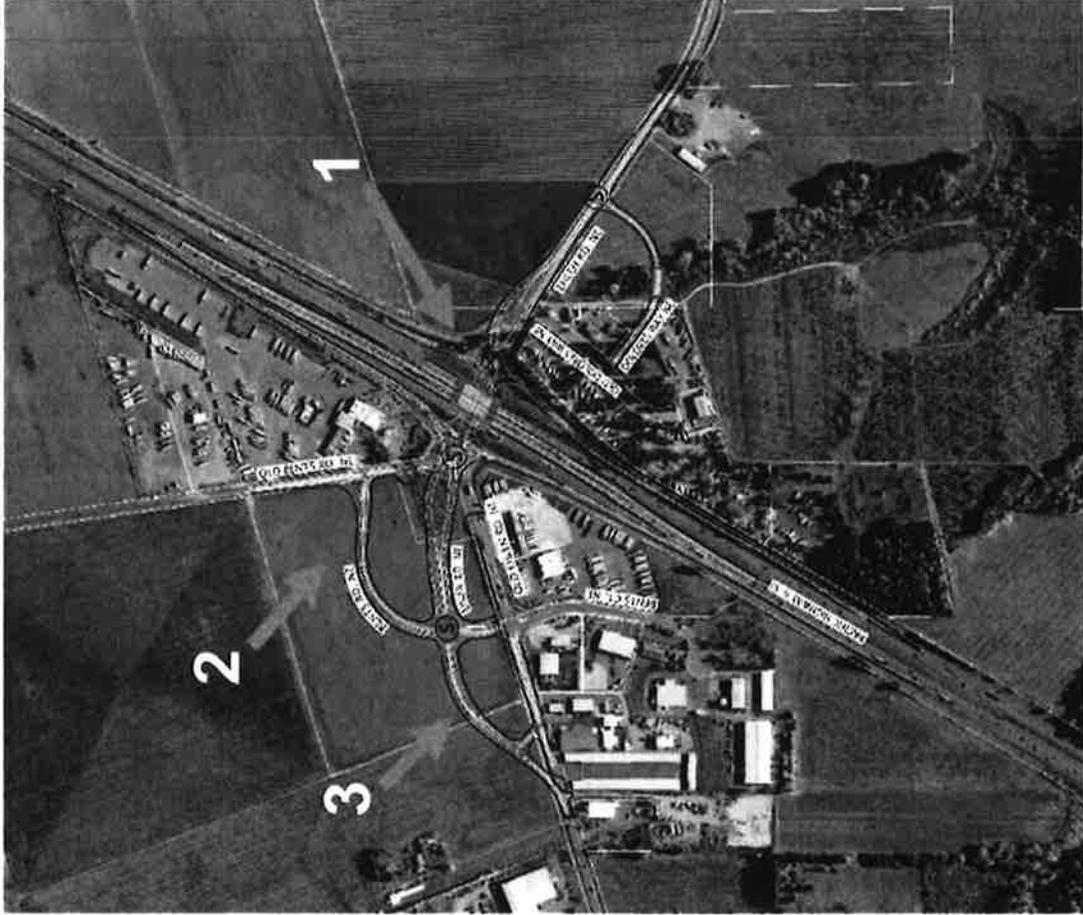


## **Project Activities Completed Since June**

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- July: completed ODOT Value Engineering Study.
- July – September: redesigned Preferred DDI Alternative and defined Phase 1.
- October: ODOT approved refined DDI Alternative and funds for Phase 1.
- November: local government presentations, stakeholder and public meetings.





## September 2019 Refined DDI

1. Move southbound I-5 east and construct one I-5 bridge over Ehlen Road.
2. Relocate Bents Road.
3. Relocate Ehlen Road north and construct a new intersection with the relocated Bents Road

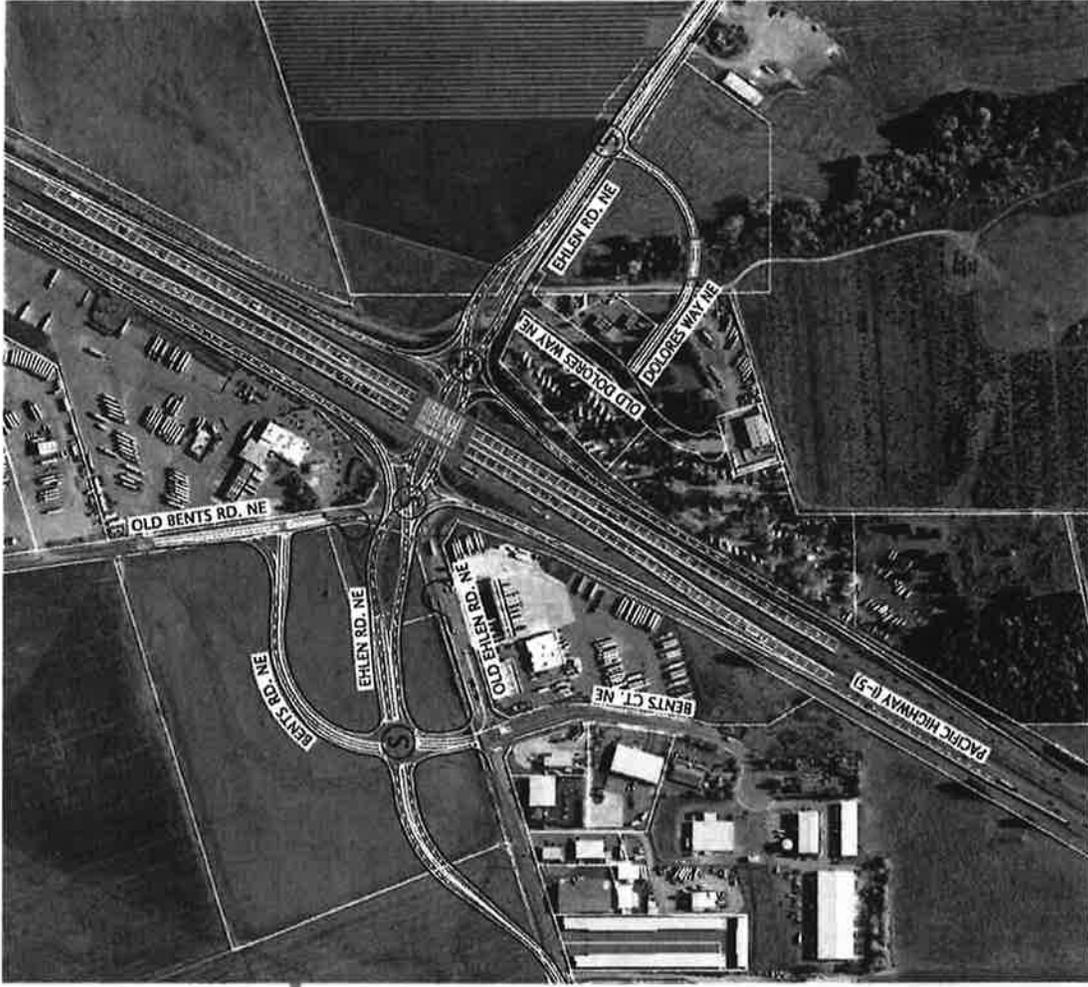
# Comparison of June versus September Refined DDI



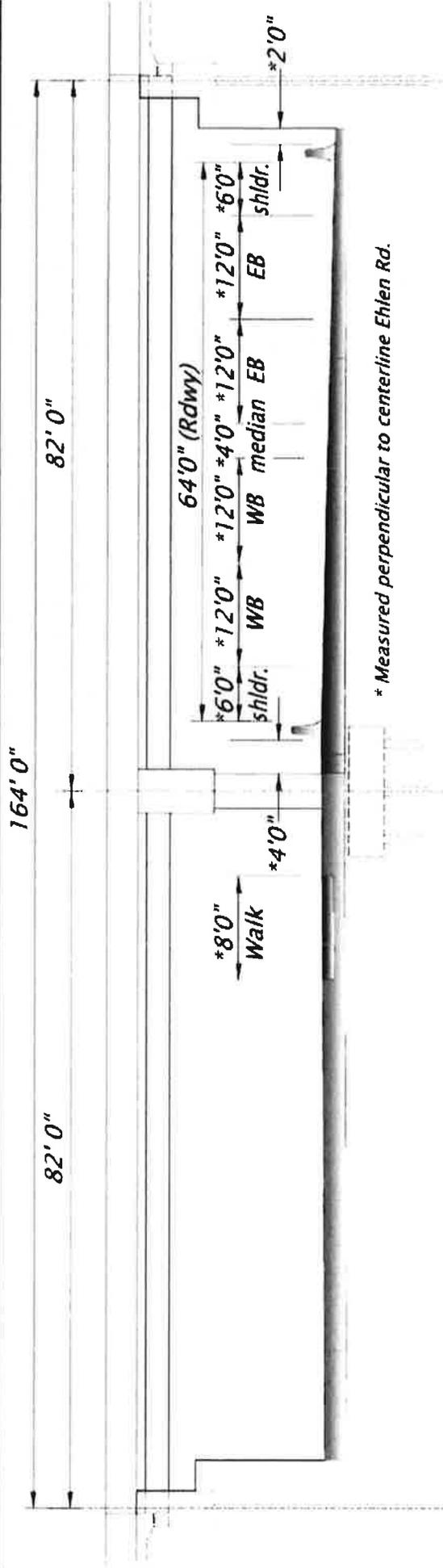
June



September



# Phase 1



\* Measured perpendicular to centerline Ehlen Rd.

Ehlen Road section looking east with  
pedestrian sidewalk on north side of structure.

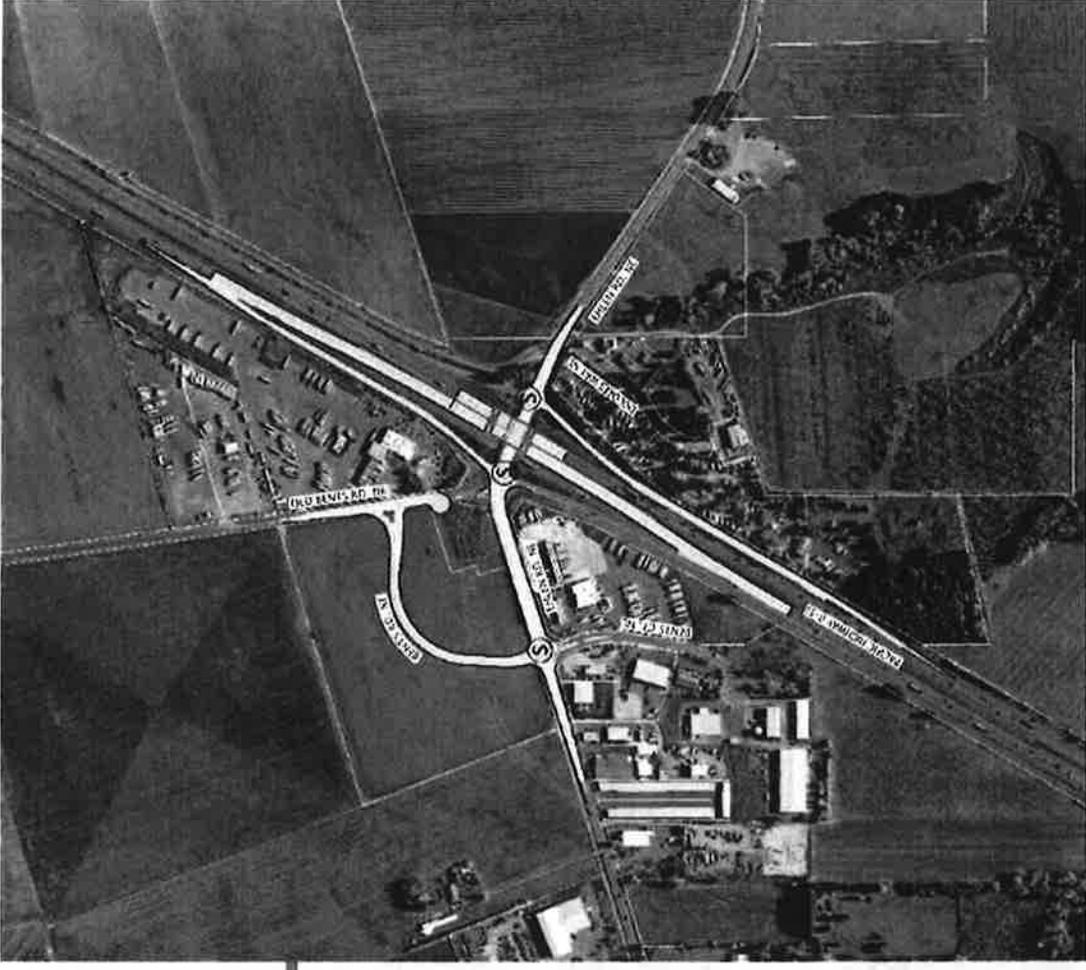
## Project Phasing

### • Phase 1 (funded)

- Relocate Bents Road.
- Construct new I-5 bridge and exit ramps.
- Widen Ehlen Road and add traffic signals.

### • Phase 2 (future funding needed)

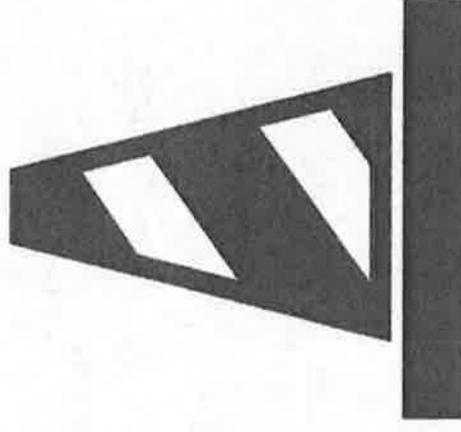
- Re-align Ehlen Road.
- Reconstruct ramps.
- Relocate Dolores Way.



# Tentative Phase 1 Construction Schedule

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- Bid opening: October 2021.
- Construction starts in 2022 and will last two seasons.



# Have questions?

For more information, contact:

Anna Henson

ODOT Project Manager



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[www.auroradonaldinterchange.org](http://www.auroradonaldinterchange.org)

