

RESOLUTION No. 505-20

A RESOLUTION ESTABLISHING FEES FOR CERTAIN ADMINISTRATIVE SERVICES, UTILITY BILLING SERVICES AND BUSINESS LICENSES: REPEALING RESOLUTION No. 479-19

WHEREAS, the city staff provides a number of services for which a fee is assessed;

WHEREAS, Donald Municipal Code Section 110 authorizes City Council to set the Business license fee by resolution;

WHEREAS, Donald Municipal Code Sections 50.087 and 51.18 authorizes the Donald City Council to increase water and sewer rates;

WHEREAS, Donald Municipal Code Sections 50.087 (A) and 51.18 (A) state that the water and sewer rates shall be adjusted annually to reflect any increase in the Consumer Price Index (Portland-Salem CPI) measured by the United States Bureau of Labor & Statistics; however, on June 14, 2016 the City Council adopted Resolution No. 408-16 setting forth a five year schedule for water and sewer rates from the 2016 Utilities Rate and Cost of Service Study for the City of Donald thereby eliminated the annual inflation rate adjustment until Fiscal Year 2020-2021. However, in light of COVID-19 Pandemic the City Council has suspended the collection of delinquent charges and the increase in the water and sewer rates until further notice;

WHEREAS, Donald Municipal Code Sections 50.087 (E) and 51.18 (D) authorizes the Donald City Council to collect a reserve fee for each of the water and sewer account to fund for unscheduled repairs or obsolete equipment toward components of the utility system. However, in light of the COVID-19 Pandemic the City Council has suspended the collection of the water and sewer reserve rates until further notice; and

WHEREAS, Donald City Council finds it necessary to establish a new fee schedule.

NOW, THEREFORE, THE CITY OF DONALD RESOLVED AS FOLLOWS:

Section 1. The following administrative fees are hereby assessed:

Business Registration: New	\$100
Business Registration: Annual Renewal	\$75
Business Registration: Temporary (operating <6 weeks)	\$20
Transient Merchant Registration	\$5/day or \$30/month
Business Registration: Final Notice	\$10
Lien Search per lot	\$10
NSF Check Returned	\$40
OLCC License Application, Renewal, or Transfer	\$20
Public Records Request	Staff time plus material/mailing
Cd or USB	\$20

Fax, first page/additional pages	\$1.00/\$0.25
Photocopies, per page	\$0.25 for 8½x11
	\$1 for 8x14 or 11x17 (color \$2)
Parade Permit	\$20
Overstreet Banner	\$20
Retail Sidewalk Permit (initial application)	\$100 + Planning (if needed)
Retail Sidewalk Permit – Renewal (no changes)	\$50
Enterprise Zone Application	See Resolution 344-13
Land Use Action Fees	See Resolution 466-18
Building Permit Zone Review	See Resolution 466-18
System Development Charges	See Resolution 497-20
Right of Way Permit	\$75
RV Parking Permit Application	\$20
Donald Community Center: Deposit for Private Event	\$1/person
Donald Community Center: Deposit for Public Event	\$31 (max occupancy = 31)

Section 2. The following utility billing service fees are hereby assessed:

Establishment of a New Customer Account	\$50
Transfer utility account back to landlord	\$20
Past Due: charged morning of the 21 st of the month	\$5
Water Shut-Off Notice “Red Tag”	\$20
Water Meter Shut Offs (non-payment or vacate property)	\$35
Afterhours water service turn-on/off	\$75
Meter Read Test – returned if meter reads +2% fast	\$10
Vacation Rate - with one turn off and on service	\$50
Bulk Water Sale (one time)	\$50 plus consumption
Water Service Installation: Residential (3/4” meter)	\$6,000
Without excavation	\$2,200
Sewer Service Installation: Residential (1,000g tank)	\$9,200
Without excavation	\$5,200
Decrease/increase meter size	Parts and Labor
Water Monthly Base Charge - includes 1000 gallons	\$40.86
Water Consumption per 1000 gallons	\$2.89
Water Monthly Reserve Fee	\$3
Sewer Monthly Base Charge	\$34.89
Sewer Commercial Rates - above 5,190 gallons	\$1.97/1,000 gallons of water
Sewer Monthly Reserve Fee	\$2.75

PASSED and ADOPTED by the City Council of the City of Donald at their regular meeting on this 9th day of June 2020 by the vote of 7 ayes and 0 nays.

DATE: June 9, 2020



Brad Oxenford, Mayor

ATTEST by City Manager this 9th day of June, 2020



Heidi Bell, City Manager

