



CITY OF DONALD

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Planning Commission Action Agenda Summary Thursday, November 21, 2019 at 6:45pm at City Hall

Open Meeting: Planning Commission Chair Cammi Hungate opened the meeting of the Donald Planning Commission on November 21, 2019 at 6:47pm

Pledge of Allegiance

Roll Call:

Present: Chair Cammi Hungate, Vice Chair Neil Strathdee, Commissioners: Daniel Afonin, Don Saxton, John Crawford, Mike Mader and Jim Peters

Staff Present: City Manager Heidi Bell

Add or Delete Agenda Items: None

Approval of Action Agenda Summary: October 2019:

Vice Chair Strathdee noted that on Page 7, under Adjourn "at pm" should be removed.

- ✓ Commissioner Saxton motioned and Commissioner Afonin seconded to approve the Action Agenda Summary from October 2019 as amended. No discussion. Vote: 7-0-0. Motion carried.

General Comments from the Public: None

Public Hearing: None

New Business

I. Planning Commission Applications for Two Expiring Terms: 12/31/2022

- a. 1 vacancy for Commissioner Strathdee, term expires 12/31/2019
- b. 1 vacancy for Commissioner Peters, term expires 12/31/2019

There were three applicants for the two expiring positions. The applicants Lauri Morris, Steve Morris and Neil Strathdee each spoke about their interest in being on the Planning Commission, their professional backgrounds and their hopes.

A roll call vote was conducted by Manager Bell. Below is a recording of which applicant each Commissioner voted for:

- Commissioner Afonin: L. Morris & Strathdee
- Commissioner Saxton: L. Morris & Strathdee
- Commissioner Crawford: L. Morris & Strathdee
- Chair Hungate: L. Morris & Strathdee

- Commissioner Mader: L. Morris & Strathdee
- Commissioner Peters: L. Morris & Strathdee
- Vice Chair Strathdee: Recused himself from the vote

The Planning Commission voted to recommend to the City Council that Lauri Morris and Neil Strathdee fill the two open Planning Commission seats expiring 12/31/2022.

Old Business

I. Tree Board: Report back from Property Owner – 10698 Cone St. #1 – John Brandt:

The Planning Commission directed Manager Bell to report back at the next meeting about the results from Public Works' inspection after the tree removal.

II. Tree Board: Report back from Property Owner – 10668 Cone St. – James Fryman:

The Planning Commission directed Manager Bell to issue a second notice letter with a copy of the lien ordinance to 10668 Cone Street. The deadline for response is 14-days from his signed receipt of the letter. Manager Bell is to report back at the next Planning Commission Meeting and to take pictures of the trees for record.

Annual Tree Board Meeting

I. Tree City USA Membership and the Arbor Day Foundation:

Commissioner Crawford will move the City forward to join the Tree City USA program.

II. Review of Municipal Code Section 93: Trees:

There was discussion that Manager Bell should work with the State Forestry Department for a review of the Chapter 93 and the street tree list. The Tree Board will discuss this issue at their next meeting.

Commissioners' Discussion

I. Commercial vs. Downtown Mixed-Use Zoning Location and Permitted Uses:

The Planning Commission requested that Manager Bell work with Planner Holly Byram to see if swapping some commercially zoned properties with industrial zone properties makes sense. The Commission would like Planner Byram to give them feedback.

II. Downtown Beautification Group:

Manager Bell reviewed the work of the DBG. The group typically meets the third Monday of the month at Donald City Hall at 6:30pm. The general public is encouraged to get involved.

III. Santa's Sing-a-Long:

Manager Bell gave an overview of the schedule of events.

Mayor's Communication with Commission: None

City Planner's Report:

Planner Byram's report was included in the Commissioner's packets for prior inspection.

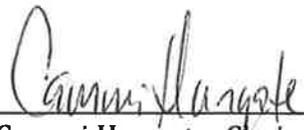
City Manager's Report:

Manager Bell referred to her report that was included in the Commissioner's packets for prior inspection.

Adjourn

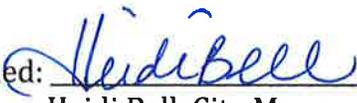
- ✓ Commissioner Saxton motioned and Commissioner Peters seconded to adjourn the meeting of the Donald Planning Commission at 8:04pm. No discussion. Vote: 7-0-0. Motion carried.

Date: February 27, 2020

Signed: 
Cammi Hungate, Chair

ATTEST:

Date: February 27, 2020

Signed: 
Heidi Bell, City Manager