



CITY OF DONALD

10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388

Phone 503-678-5543 • Fax 503-678-2750

www.donaldoregon.gov

City Council AGENDA

Tuesday, January 12, 2021 at 6:45pm

Due to COVID-19 Restrictions: City Council Meets via Webex

Public Attendance is by Call or Video Only with Webex

Webex is a free service for the public to attend meetings. Directions for joining the meeting are below.

OPEN MEETING: 6:45 pm

PLEDGE OF ALLEGIANCE

ROLL CALL

OATH OF OFFICE FOR ELECTED MAYOR AND COUNCILORS:

- Rick Olmsted, Mayor
- Amanda McCracken, Councilor
- Lauren Ostrander, Councilor
- Rod Scott, Councilor

State of the City Address by Mayor Olmsted

REVIEW: Mayor's Rules & Council Rules of Procedure

VOTE: Council President for 2021

ADD/DELETE AGENDA ITEMS

CORRESPONDENCE/PRESENTATIONS: Fire Chief Williams

COMMUNITY MEMBER'S FEEDBACK: Comments are limited to three (3) minutes. To speak directly to the Council by phone or video, using Webex. Webex is free for our users. Instructions to connect are below. You can submit a letter by dropping it off at City Hall or emailing your statement to either mayor@donaldoregon.gov or manager@donaldoregon.gov prior to 3pm on 10/13/2020 for it to be read at the Council Meeting.

PUBLIC HEARINGS: None

POLICE REPORT AND STATS

CONSENT AGENDA

- I. Action Agenda Summaries: 12/8/2020 Regular Meeting and 12/8/2020 Executive Session
- II. Post on Website Aurora Fire District Logs: December 2020
- III. Check Register & Cash Sheet: December 2020
- IV. Quarter 2 Fiscal Year Report
- V. Sidewalk Project Payment Report

OLD BUSINESS

- I. Vote: Council to Address Any Needed Updates to Mayor's Emergency Declaration
 - a. Past Due Water/Sewer Bills: Charging Fees & Processing Shut-Offs
 - b. Extension of Administrative Policy: COVID-19 Emergency Leave Policy
 - c. City Hall Walk-Up Window

NEW BUSINESS

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Heidi Bell, 503-678-5543.

- I. Vote: Holiday Lighting Contest Winners
- II. Vote: Appoint City Manager Heidi Bell as Budget Officer for Fiscal Year 2021-2022

COUNCIL COMMUNICATIONS

- I. Council Discussion of Current Affairs in Donald
 - a. PGE Green House Gas Emissions, Zero-Net by 2040 Program Review/Response
 - b. League of Oregon Cities: Virtual City Day
- II. Focus Group Reports
- III. Mayor's Report
- IV. Council Goals
- V. 2021 Newsletter Article Signup
- VI. Donald Beautification Group Meeting Update

REVIEW ITEMS

- I. Building Logs: December 2020
- II. Business License Renewals: December to February 2021
- III. Gas Logs: December 2020
- IV. Water Testing Report: December 2020
- V. Employee Safety Meeting Minutes: December 2020

PUBLIC WORKS REPORT

CITY MANAGER REPORT

ADJOURN

Posted: 1/5/2021

Webex Video and Phone Instructions for Public

By emailing manager@donaldoregon.gov you can receive the meeting invitation in an email, including a hyperlink to join the meeting by video. If you need more information about Webex, call City Hall.

Meeting Information: Public can start joining the meeting at 6:30 pm on January 12, 2021.

Meeting Link: [Click the Button on the City's website to join immediately.](#) The button can be found under the City Council Meeting Page.

Or type the meeting link into a web browser:

<https://cityofdonald.my.webex.com/cityofdonald.my/j.php?MTID=mc20f3f5bcbebb65cda6f2209dca7bb03>

Meeting number (access code): 126 568 3808

Password: 97020

Join by video system:

Dial 1265683808@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone: +1-408-418-9388 United States Toll Meeting Number (Access code): 126 568 3808