

# CITY OF DONALD

10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388

Phone 503-678-5543 • Fax 503-678-2750

[www.donaldoregon.gov](http://www.donaldoregon.gov)

## **City Council Agenda** **Work Session & Executive Session** **Tuesday, August 17, 2021 at 6:45pm** **City Hall: 10710 Main Street NE, Donald, OR 97020**

**OPEN MEETING: 6:45 pm**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADD/DELETE AGENDA ITEMS**

**NEW BUSINESS:**

- I. Meet with Scott Dadson, Executive Director of Mid-Willamette Valley Council of Governments to discuss filling the position of City Manager
- II. Changes or Updates Needed to Mayor's Emergency Declaration

**ADJOURN**

**Posted: 8/12/2021**



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## City Council

### Action Agenda Summary

#### Work Session

Tuesday, August 17, 2021 at 6:45pm

At City Hall: 10710 Main Street NE

Public Attendance was offered in-person only

**OPEN MEETING:** Mayor Olmsted opened the Work Session meeting of the Donald City Council on Tuesday, August 17, 2021 at 6:45pm.

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL:

*Council Present In-Person:* Mayor Rick Olmsted, and Councilors: Mark Buzzard, Troy Hellickson, Alysha Irvin, and Gerry Waller

*Council Absent:* Council President Katie Gonzalez and Councilor Lauren Ostrander.

*Staff Present In-person:* City Manager Heidi Bell

*Presenter:* Executive Director of Mid-Willamette Valley Council of Governments (COG) Scott Dadson

#### ADD/DELETE AGENDA ITEMS:

#### NEW BUSINESS:

- I. Meet with Scott Dadson, Executive Director of Mid-Willamette Valley Council of Governments (COG) to discuss filling the position of City Manager:

Council heard Director Dadson explain the COG's services for assisting in the recruitment to replace current City Manager Bell, and hire an interim. There was explanation about the permanent city manager position versus the interim city manager position. They had discussion about the skills, knowledge, experiences, and backgrounds that they think are important for the next city manager. Director Dadson provided an overview of the process and timeline for the hiring. They reviewed the packet of information from Director Dadson regarding the hiring City Manager process. There was discussion of veteran's preference. Discussion of how to move forward with the COG. The COG does not guarantee on the hiring of the city manager.

Entered into the record was the Recruitment Services Agreement from Director Dadson.

- ✓ Councilor Hellickson motioned and Councilor Buzzard to start negotiations with the COG for an interim with the city manager and then into a permanent City Manager. City Attorney is to review the contract. The interim process will start to happen quickly. Director Dadson will send out samples of profiles. There was discussion of the recruitment and ICMA's membership. Vote: 5-0-0. Motion carried.

**II.** Changes or Updates Needed to Mayor's Emergency Declaration: Council reviewed the included Declaration and made changes, see attached Declaration dated August 17, 2021.

**ADJOURN**


- ✓ Councilor Hellickson motioned and Councilor Irvin seconded by the meeting at 8:39pm. No discussion. Vote: 5-0-0. Motion carried.

Date: September 14, 2021

Signed:   
Rick Olmsted, Mayor

**ATTEST**

Date: September 14, 2021

Signed:   
Heidi Bell, City Manager