CITY OF DONALD
10710 Main Street N.E. • P.O. Box 388 • Donald, OR 97020-0388
Phone 503-678-5543 • Fax 503-678-2750
www.donaldoregon.gov

City Council & Planning Commission Joint Meeting
Goal Setting & Training
Action Agenda Summary
Saturday, January 25, 2020 from 10:00am to 2:00pm
Donald City Hall, 10710 Main Street NE, Donald, OR

I. OPEN MEETING: Mayor Brad Oxenford opened the joint City Council and Planning Commission Goal Setting Meeting on Saturday, January 25, 2020 at 10:00am.

II. ROLL CALL

Council: Mayor Brad Oxenford and Council President Gloria Nicholson and Councilors: Katie Gonzalez, Gerry Waller, Troy Hellickson, Rod Scott and Sheryl Glenn.

Planning Commission: Chair Cammie Hungate, Vice Chair Neil Strathdee and Commissioner: Donald Saxton, John Crawford and Lauri Morris

Absent: Planning Commissioners Daniel Afonin and Mike Mader (unexcused)

Staff Present: City Manager Heidi Bell

III. BUSINESS ITEMS

a. Revisions to City Mission Statement

No changes were made to the mission statement. The mission statement is "To promote and improve our quality of life, enhance our sense of community and preserve our small-town heritage."

b. Mayor's Vision and Values

See the attached document that provides the vision and values that the Council and the Planning Commission agreed upon. This document will be included to the Council for adoption with the goals.

c. & d. Revisit/Revisions to 2019 City Goals & Creation of 2020 Goals

The City Council and the Planning Commission went through the 2019 Council and Planning Commission goals and made revisions to the goals, objectives. They also updated the priorities numbering system: a rating of a "3" now means desirable and a "4" rating was removed. They also worked to set priorities numbers for the goals, updating some based on the progress made. They also changed some of the dates for projects to be completed, based on progress made or because they have more information about the subject matter now then they did when they assigned the date. Throughout the review process, they edited some of the particular goal's language for clarity but no new goals were added. There were edits to the objectives by adding some, editing for language to add clarity, and eliminating some because they were completed.

Mayor Oxenford called for lunch break from 12:04 to 12:40pm.

IV. DISCUSSION OF CITY EVENTS & ACTIVITIES FOR 2020

Councilor Gonzalez passed around a Community Events Calendar for 2020 and asked everyone

to please write any public events on it.

V. FOCUS GROUP DISCUSSION

Each Focus Group Leader shared their group's work over the last year and what they are projecting to work on in the coming year. Commissioners were requested to join a Focus Group based on their interests.

Commissioner Neil Strathdee stated that he wanted to join the Traffic Focus Group and the Emergency Management Focus Group.

VI. COUNCIL/COMMISSION DISCUSSION

Planning Commissioners were excused at this point in the meeting at 1:28pm.

VII. CHANGES TO COUNCIL RULES OF PROCEDURE

The Councilor's reviewed their Rules of Procedure. They had a conversation about social media conduct and adding language about having an annual goal setting meeting. There were other changes noted and Council President Nicholson will present a draft of the Council Rules of Procedure to the Council at their March 2020 meeting.

VIII. ADJOURN

Mayor Oxenford adjourned the Goal Setting meeting at 1:51pm.

Date: February 27, 2020

Signed: _____
Cammi Hungate, Chair

ATTEST:

Date: February 27, 2020

Signed: _____
Heidi Bell, City Manager

ATTACHMENT

Mission Statement

To promote and improve our quality of life, enhance our sense of community and preserve our small town heritage. *By Mayor Oxenford*

Vision

The City of Donald seeks sustainable growth that protects our resources and preserves our values and culture.

Values

- Our organization exists to serve the citizens of Donald. We serve with integrity, ensure access and encourage involvement from our citizens.
- We are honest and ethical. Our actions will comply with all local, state and federal laws.
- We treat everyone with dignity, respect and fairness.
- We achieve outstanding results through effective teamwork and community participation.
- We value growth that balances desired service levels, economic benefit and stability of our community.
- We are cost conscious. We spend public funds responsibly and effectively to ensure financial stability for the future.
- We are committed to proactive planning to guide the future of our community.
- We protect our environment and preserve our natural resources for future generations.